

Website: www.nclt.gov.in

Phone: 040 – 29807664, 29807668



**NATIONAL COMPANY LAW TRIBUNAL
HYDERABAD BENCH**

**Ground Floor, Corporate Bhavan, Bandlaguda
Hayath Nagar Mandal, Nagole, Hyderabad – 500 068**

NCLT/HYD/PS/Circular/2024

Date: 07.10 .2024

CIRCULAR

It is found that matters relating to delay in filing of pleadings, written submissions and Proof of Service etc, are mentioned every day before the Bench seeking condonation of delay in filing the same and the said process is consuming the precious morning time of the Bench, Advocates and other Practitioners.

Therefore, in order to save the precious time, all the Advocates, other Practitioners/ Parties are hereby informed that in all such cases, there is no need to make any mention before the Bench and a simple memo stating the cause for the delay, signed by party/counsel, can be “dropped” in the tray specifically kept in the court halls.

The Court Officer concerned, will place these memos before the Bench concerned on the same day, in the afternoon session, for passing appropriate orders.

All the Advocates/other practitioners/parties shall adhere to this circular without fail.

(BY ORDER)