

File No. 10/121/2016-NCLT
कम्पनी विधि अधिकरण / NATIONAL COMPANY LAW TRIBUNAL

छठा तल, ब्लॉक-3,
सी. जी. ओ. कम्पलैक्स, लोधी रोड,
6th Floor, Block-3,
CGO Complex, Lodhi Road,
नई दिल्ली / New Delhi- 110003
दिनांक / Dated: 05th September 2016

Office Memorandum

Subject: - Filling up of various posts on deputation in the National Company Law Tribunal (NCLT).

Applications are invited to fill up various posts on deputation basis in the National Company Law Tribunal (NCLT). The details of the post are as under:

SI No	Post	Location of Benches and tentative vacancy position in various Benches.	Total Post	Pay Band & Grade pay (pre revised)
1.	Deputy Registrar	One each at Delhi, Ahmedabad, Allahabad, Bengaluru, Kolkata, Mumbai.	6	PB 3 15,600-39,100+6600
2.	Assistant Registrar	One each at Delhi, Gauhati, Hyderabad.	3	PB 3 15,600-39,100+5400
3.	Court officer	Two at Delhi, One each at Ahmedabad, Allahabad, Bengaluru, Chandigarh, Chennai, Gauhati, Kolkata, Mumbai.	10	PB 2 9,300-34,800+4800
4.	PS	Five each at Delhi & Mumbai, Two each at Ahmedabad, Allahabad, Bengaluru, Chandigarh, Hyderabad, Kolkata, one each at Gauhati & Chennai.	25	PB 2 9,300-34,800+4600
5.	Accounts officer	Delhi	1	PB 2 9,300-34,800+4600
6.	Senior Accountant	Two each at Delhi & Mumbai, One each at Ahmedabad, Bengaluru, Chandigarh, Chennai, Gauhati, Hyderabad, Kolkata.	11	PB 2 9,300-34,800+4200
7.	Assistant	Three at Delhi, Two at Mumbai, One each at Ahmedabad, Allahabad, Chandigarh, Kolkata.	09	PB 2 9,300-34,800+4200
8.	Steno Grade I/ PA	Two at Delhi, one each at Mumbai Chennai, Kolkata	5	PB 2 9,300-34,800+4200

9.	ALIO	One at Delhi	1	PB 2 9,300-34,800+4200
10.	Cashier	One at Delhi	1	PB 1 5,200-20,200+2400
11.	Record Assistant	Three at Delhi, Two at Mumbai, one each at Chennai & Kolkata	7	PB 1 5,200-20,200+2400
12.	UDC	One each at Delhi, Mumbai	2	PB 1 5,200-20,200+2400

2. Vacancy position and place of posting as indicated above are tentative. The selected candidates will be required to serve in NCLT Benches established at Delhi, Mumbai, Chennai, Kolkata, Bengaluru, Ahmedabad, Hyderabad, Allahabad, Chandigarh and Gauhati. Candidates applying for more than one post are required to submit separate applications for each post.
3. The details of the posts, along with eligibility criteria, educational qualification/ experience etc. required for each category of posts are given in the enclosed Annexure I.
4. The period of appointment on deputation, will be for a period of 3 years with the provision for extension up to 4th & 5th year subject to the approval from the Competent Authority and will be governed by the terms and conditions prescribed by the Department of Personnel and Training, Government of India in this regard as amended from time to time.
5. The candidates selected for the deputation will be eligible for H.R.A., but as of now are not eligible for accommodation in General Pool.
6. Maximum age limit for appointment on deputation is 56 years.
7. Application in duplicate in the prescribed proforma (Annexure II) complete in all respect may be sent to Shri Anil Kumar, Under Secretary, National Company Law Tribunal, Room No. 614, Block No. 3, C.G.O. Complex, Lodhi Road, New Delhi - 110 003 through proper channel within 45 days from the date of publishing the advertisement in the Employment News.
8. For Application format, eligibility conditions, requisite qualifications and other details log on to NCLT's website www.nclt.gov.in.

9. This may be given wide publicity.

Enclosed: (09 pages)

Anil Kumar

(Anil Kumar)

Under Secretary to the Govt. of India

Tele. No. 24363667

To

1. Secretary General of Supreme Court of India, New Delhi.
2. Registrar Generals of all High Courts.
3. Secretaries to Government of India, All Ministries/Departments of the Government of India.
4. All Chief Secretaries to the State Governments/Union Territories.
5. Director General of Corporate Affairs, New Delhi.
6. Shri Navneet Chouhan, Director, Ministry of Corporate Affairs at Shastri Bhawan, New Delhi.
7. All RDs, ROC-cum-OLs/ROCs/OLs, Ministry of Corporate Affairs.
8. Director, Serious Fraud Investigation Office, Paryavaran Bhawan, New Delhi.
9. Secretary, Competition Commission of India, MCA, New Delhi.
10. Registrar, Competition Appellate Tribunal, New Delhi.
11. E-governance Cell, Ministry of Corporate Affairs with the request to upload the vacancy circular on the website of the Ministry.
12. NCLT, web site
13. Guard File.